ADMISSION SCHEDULE
(GENERAL CATEGORY)
For Nursery Admission (2026-27)

S.No.	Particulars	Time Schedule
1.	Commencement of admission process and availability of online/offline forms.	4.12.2025 (Thursday)
2.	Last date for submission of application form(online/offline) .	27.12.2025 (Saturday)
3.	Uploading details of children who applied to the school for admission under Open Seats	9.1.2026 (Friday)
4.	Uploading marks(as per point system) given to each of the children who applied for admission under open seats	16.01.2026 (Friday)
5.	The date for displaying the **first list of selected candidates** (including Waiting List) (along with marks allotted under point system)	23.01.2026 (Friday)
6.	Resolution of queries of parents, if any(by written/email/ verbal interaction) regarding allotment of points to their wards for the first list	24.01.2026 (Saturday) to 03.02.2026 (Tuesday)
7.	The date for displaying the **second list of candidates** (if any) (including waiting list) (along with marks allotted under point system)	9.02.2026 (Monday)
8.	Resolution of queries of parent, if any (by written/email/ verbal interaction) regarding allotment of points to their wards in the second list	10.02.2026(Tuesday) to 16.02.2026(Monday)
9.	Subsequent list of admission, if any	05.03.2026 (Thursday)
10.	Closure of admission process	19.03.2026 (Thursday)

NOTE:

- **Age criteria for Nursery**: Minimum age 3 years but less than 4 years as on 31stMarch, 2026. (i.e. children born between 1stApril, 2022 to 31st March ,2023 are eligible)

- **Commencement of online/offline registration**   4th December, 2025 (Thursday) (8:00 a.m. onwards)

- **Last date of online/offline registration**   27th December, 2025 (Saturday)

- **Eligibility**-Minimum age 3 years but less than 4 years as on 31st March, 2026. (i.e. children born between 1st April , 2022 to 31st March,2023 are eligible)

Annexure –A
(Parameters for admission)

PARAMETERS		POINTS
<u>Neighborhood</u> • Within 10 km of school (75) • Beyond 10 km (70)		**75**
<u>Sibling</u> Real brother / sister studying in the school ★ **Criteria for Twins:** If one of the twins gets admitted then the second child gets the points for sibling.		**20**
Alumni (of any DAV School)		**5**
	Total	**100**

Annexure – B
Documents for verification
(To be brought with the printout of Registration Form)

Final admission is subject to verification of the following documents to be produced in **original** along with a set of **attested** photocopies of the relevant documents listed below at the time of verification.

1.	**Registration Form**	• Hard copy of the filled Registration Form • Photographs of Father, Mother and Child should be pasted on it.
2.	**Birth Certificate**	• Issued by the Municipal Corporation.
3.	**Proof of residence** (any one of document mentioned alongside)	• Ration Card / Smart Card issued in the name of parents. (Mother/Father having name of child). • Domicile certificate of the child or of his/her parents. • Voter I-Card (EPIC) of any of the parents • Electricity bill / MTNL telephone bill / Water bill /Passport in the name of any of the parents or child • Aadhaar Card / UID card issued in the name of any of the parents.
4.	**Proof of Sibling**	A copy of the latest Fee slip issued by the school office for the academic Session 2025-2026
5.	**Proof of Alumni**	School leaving certificate / Sr.Sec/Secondary Board Certificate of any DAV School.
6.	**Aadhaar No.**	Copy of aadhaar card of the mother, father and child

Also bring an additional passport size photograph each of the child, father and mother for admission after verification of documents.

For online registration:

- Click on the 'Nursery Registration link' to start online registration.
- Complete the registration form as directed.
- Click on 'Submit' to complete the online process. You will receive a registration no. on successful submission. Please take a printout of both i.e. the Registration Form and e-receipt of Rs.25/-. <mark>**Bring the printout of the Registration Form on the day of verification of your documents**</mark>.
  Note: Do not submit the printout of the Registration Form prior to the day of verification of the documents.
- Paste the required photographs (father, mother and child) on the copy of the Registration Form and bring this form and e-receipt along with the required documents (as per Annexure B) to school on the day of verification.

For offline registration:

- Contact School Fee counter on all working days between 8:30 am to 11.30 am.
- Complete the registration form as directed.
- Submit the filled Registration form and registration slip along with required documents (as per Annexure B) to the fee counter.